
Kaipara District Council

Minutes

Meeting	Kaipara District Council
Date	Tuesday 26 September 2017
Time	Meeting commenced at 9.03 am Meeting concluded at 12.31 pm
Venue	Northern Wairoa War Memorial Hall, Hokianga Road, Dargaville.
Status	Confirmed

Membership

Chair: Mayor Greg Gent

Members: Councillor Peter Wethey (Deputy Mayor)
Councillor Anna Curnow
Councillor Victoria Del la Varis-Woodcock
Councillor Julie Geange
Councillor Libby Jones
Councillor Karen Joyce-Paki
Councillor Jonathan Larsen
Councillor Andrew Wade

Seán Mahoney
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**Minutes of Ordinary Meeting of Kaipara District Council,
Tuesday 26 September 2017 in Dargaville**

1 Opening
1.1 Karakia

Councillor Joyce-Paki opened the meeting with a karakia.

1.2 Present

Mayor Greg Gent (Chair), Councillors Peter Wethey (Deputy Mayor), Anna Curnow, Victoria Del la Varis-Woodcock, Julie Geange, Libby Jones, Karen Joyce-Paki, Jonathan Larsen and Andrew Wade

In Attendance

Name	Designation	Item(s)
Peter Tynan	Acting Chief Executive	All
Curt Martin	General Manager Infrastructure	All
Fran Mikulicic	General Manager Planning and Regulatory	All
Duncan McAulay	General Manager Strategy and Performance	All
Venessa Anich	General Manager Community	All
Hannah Gillespie	Human Resources Manager	All
Ben Hope	Communications Officer	All
Paul Cresswell	Financial and Corporate Planning Manager	All
John Burt	Property and Commercial Advisor	6.8, 7.2
Darlene Lang	Parks and Community Manager	7.4
Hamish Watson	Parks Officer	7.4
Graham Sibery	Chief Executive (Observer)	All
Sean Mahoney	Democratic Services Manager	All
Lisa Hong	Administration Assistant	All (Minute-taker)

Adjournments

Reason	Start Time	Finish Time
Tea break	10.43 am	10.57 am

Absences

Nil

1.3 Apologies

Nil

1.4 Confirmation of Agenda

Council confirmed the Agenda.

1.5 Conflict of Interest Declaration

Nil

1.6 Register of Members Interest Six Monthly Update

Register of Members Interest six monthly update was noted and members made updates to the register.

1.7 Resolution Register and Action Tracker

The resolution register and action tracker was noted.

2 Deputations, Presentations and Petitions

Gordon Hosking spoke on behalf of the Mangawhai Tracks Charitable Trust in the public forum.

3 Confirmation of Minutes

3.1 Council Minutes 14 August 2017

Democratic Services Manager 1601.22

Moved Del la Varis-Woodcock/Jones

That the unconfirmed Minutes of the meeting of Kaipara District Council, held 14 August 2017, be confirmed as a true and correct record.

Carried

4 Performance Reporting

4.1 Chief Executive's Report August 2017

Chief Executive: 2002.02.18/August

Moved Larsen/Wade

That Kaipara District Council receives the Chief Executive's Report for August 2017.

Carried

5 Information Papers

5.1 NZ Transport Agency's Matakoho Bridges Project

Roading and Solid Waste Manager 4102.03/MB

Moved Geange/Wethey

That Kaipara District Council receives the Roothing and Solid Waste Manager's report 'NZ Transport Agency's Matakoho Bridges Project', and its attachment, dated 13 September 2017 and the information therein.

Carried

6 Decision Papers

6.1 Annual Report 2016/2017 for adoption

Financial Services Manager 2304.15

Moved Gent/Wethey

That Kaipara District Council:

- 1 *Receives the Financial Services Manager's report 'Annual Report 2016/2017 for adoption' dated 19 September 2017; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provisions of s79 of the Act determines that it does not require further information, further assessment of options or further analysis of the costs and benefits of different options prior to making a decision on this matter; and*
- 3 *Notes that the Audit, Risk and Finance Committee has recommended adoption of the Annual Report 2016/2017; and*

- 4 *Adopts the Annual Report 2016/2017; and*
- 5 *Notes that an audit report will be provided upon adoption of the Annual Report 2016/2017.*

Carried

6.2 Mangawhai Community Plan Draft

Policy Analyst **3802.04**

Moved **Wethey/Geange**

That Kaipara District Council:

- 1 *Receives the Policy Analyst's report 'Draft Mangawhai Community Plan' dated 15 September 2017; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of s79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 3 *Approves the Draft Mangawhai Community Plan for public consultation; and*
- 4 *Approves the continued guidance by the sub-committee for the Draft Mangawhai Community Plan until it is adopted by Council.*

Carried

6.3 Settlement Road Seal Extension – Approval to award Contract 834

Roading and Solid Waste Manager **4107.834**

Moved **Curnow/Jones**

That Kaipara District Council:

- 1 *Receives the Roding and Solid Waste Manager's report 'Settlement Road Seal Extension – Approval to Award Contract 834' dated 20 September 2017; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of s79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 3 *Resolves to approve the award of Contract 834 to Huband Contractors Ltd for the sum of \$749,995.14 + GST.*

Carried

6.4 Cyclones Cook and Debbie Emergency Slips – Additional Proposed Funding

Roading and Solid Waste Manager 4102

Moved Jones/Curnow

That Kaipara District Council:

- 1 *Receives the Roothing and Solid Waste Manager's report 'Cyclones Cook and Debbie Emergency Slips – Additional Proposed Funding' dated 11 September 2017; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of s79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 3 *Resolves to fund the local share of \$963,000 to remediate the cyclone induced slips within the 2017/2018 financial year. Funds to be reallocated from the provisional projects to generate the local share for emergency remedial works as follows:*

<i>Project</i>	<i>Budgeted Local Share (\$000)</i>	<i>Committed Local Share (\$000)</i>	<i>Balance (\$000)</i>
<i>LED conversion of streetlights</i>	390	195	195
<i>Guardrail replacements</i>	195	0	195
<i>Molesworth Drive path Stage 1</i>	343	0	343
<i>Pre-reseal repairs - catch up</i>	304	0	304
<i>Total</i>	1,232	195	1,037

Carried

6.5 Debt Parameters for the Long Term Plan 2018/2028

Democratic Services Manager 2302.22

Moved Curnow/Larsen

That Kaipara District Council:

- 1 *Receives the Democratic Services Manager's report "Debt Parameters for the Long Term Plan 2018/2028" dated 13 September 2017; and*
- 2 *Instructs the Chief Executive to produce financial projections for the Long Term Plan 2018/2028 that include a debt reduction equivalent to 5% of rates income per annum.*

Carried

Meeting adjourned at 10.43 am.

Meeting recommenced at 10.55 am.

6.6 Stopbank reinstatement - land known as Section 73-75 part 44 Block XV of the Tokatoka Survey District

Executive Assistant 4303.24

Moved Geange/Wethey

That Kaipara District Council:

- 1 *Receives the Executive Assistant's report 'Stopbank reinstatement - land known as Section 73-75 part 44 Block XV of the Tokatoka Survey District' dated 18 September 2017; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of s79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 3 *Delegates responsibility to the interim Chief Executive to complete any associated works for the stopbank reinstatement of Raupo Drainage District flood protection based on feedback from community consultation and expert advice; and*
- 4 *Notes that the works are to be funded by Raupo Drainage Targeted Rate.*

Carried

6.7 Resource Management Act 1991 Delegations

General Manager Planning and Regulatory 2304.15

Moved Geange/Joyce-Paki

That Kaipara District Council:

- 1 *Receives the General Manager Planning and Regulatory's report 'Resource Management Act 1991 Delegations' dated 20 September 2017; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of s79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 3 *Approves the revised Resource Management Act (RMA) Delegations, as specified in the RMA Schedule of Delegations circulated as Attachment 1 to the above-mentioned report.*

Carried

6.8 Sale of Council Land : Section 1, SO 61790 , NA67C/989 (Mangawhai)

Property and Commercial Advisor 5105.12

Moved Wethey/Curnow

That Kaipara District Council:

- 1 *Receives the Property and Commercial Advisor's report 'Sale of Council Land: Section 1, SO 61790 NA67C/989 (Mangawhai)' dated 01 September 2017; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of s79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 3 *Declares that its property at Tomarata Road, Mangawhai described as Section 1, SO 61790 Certificate of Title NA67C/989 is surplus to its requirements; and*
- 4 *Offers the land to all adjoining landowners at valuation for the purposes of s345(1)(a)(i) of the Local Government Act 1974; and*
- 5 *Should the adjoining owners decline the offer to purchase the property, offer the land for sale generally to any other person(s); and*
- 6 *Delegates to the Chief Executive authority to negotiate terms and conditions and accept the best offer, provided that it is equal or greater than valuation.*

Carried

6.9 Significance and Engagement Policy

Democratic Services Manager 2304.09

Moved Larsen/Geange

That this item lie on the table and be presented at the December 2017 Council meeting, in conjunction with the Iwi Relationship Plan.

Carried

7 Public Excluded Council Minute Items: 26 September 2017

Council went into public excluded session at 11.49 am.

Moved Wethey/Geange

That the public be excluded from the following part of the proceedings of this meeting namely:

- *Confirmation of Public Excluded minutes 14 August 2017*
- *Forestry Sale – Offers*
- *Mangawhai Holiday Park Wastewater Connection Agreement*
- *Contract 860 – Maintenance of Parks, Reserves, Cemeteries, Public Toilets, Buildings and Dargaville (Taha Awa) Gardens, Tender Report*

The general subject matter of each matter to be considered while the public is excluded, the reasons for passing this resolution in relation to each matter and the specific grounds under s48(1) of the Local Government Official Information and Meetings Act, 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered:	Reason for passing this Resolution	Ground(s) under Section 48(1) for the passing this resolution:
<i>Confirmation of minutes 14 August 2017</i>	<i>Section 7(2)(i) enables any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</i>	<i>Section 48(1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.</i>
<i>Forestry Sale – further Offers</i>	<i>Section 7(2)(i) enables any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</i>	<i>Section 48(1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.</i>
<i>Mangawhai Holiday Park Wastewater Connection Agreement</i>	<i>Section 7(2)(i) enables any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</i>	<i>Section 48(1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.</i>

General subject of each matter to be considered:	Reason for passing this Resolution	Ground(s) under Section 48(1) for the passing this resolution:
Contract 860 – Maintenance of Parks, Reserves, Cemeteries, Public Toilets, Buildings and Dargaville (Taha Awa) Gardens, Tender Report	Section 7(2)(i) enables any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.

Carried

Confirmed

8 Open Council Minutes: Tuesday 26 September 2017

Council went into open session at 12.31 pm.

Moved Geange/Wethey

That the public be re-admitted to the meeting and resolutions made whilst in Public Excluded be confirmed in Open Meeting once the relevant parties have been informed.

Carried

8.1 Council Minutes Public Excluded: 14 August 2017

Democratic Services Manager 1601.22

Moved Gent/Wade

That the Public Excluded Minutes of the Council meeting held 14 August 2017 be confirmed as a true and correct record.

Carried

8.2 Forestry Sale – Further Offers

8.3 Mangawhai Holiday Park Wastewater Connection Agreement

8.4 Contract 860 – Maintenance of Parks, Reserves, Cemeteries, Public Toilets, Buildings and Dargaville (Taha Awa) Gardens, Tender Report

Closure

Meeting concluded at 12.31 pm.

Confirmed 14 November 2017

Chair Mayor Gent

Kaipara District Council
Dargaville